NEWS & INFORMATION BUREAU Annual Procurement Plan for FY 2018

| Code (PAP) | Procurement Program/Project | PMO/ End-User | Mode of Procurement | Schedule for Each Procurement Activity | | | | | Estima | ated Budget (PhP) | Remarks (brief descr |
|---------------|--|------------------|---------------------|--|---------------------------------|------------------|------------------|-------|--------------|-------------------|--|
| | | | | Ads/Post of IB/REI | Sub/Open of Bids | Notice of Award | Contract Signing | Funds | Total | MOOE | CO of Program/Project) |
| 1 | COMMUNICATION SERVICES | | | | | | | | | | |
| | POSTAGE & COURIER SERVICES | GASS/PNA | | DELECATED TO CENE | RAL ADMINISTRATIVE S | LIDDODT & STAFFS | JAN DEC | GAA | 129,000.00 | 129,000.00 | Dravinian for mailing avacage of the agency |
| | TELEPHONE -LANDLINE | NIB | DIRECT CONTRACTING | | RAL ADMINISTRATIVE S | | JAN DEC | GAA | 1.516.000.00 | 1.516.000.00 | Provision for mailing expense of the agency. Provision for telephone expense of the agency |
| | TELEPHONE-MOBILE | NIB | DIRECT CONTRACTING | | RAL ADMINISTRATIVE S | | JAN DEC | GAA | 1,521,000.00 | 1,521,000.00 | Provision of mobile phone to NIB Officials & Employees |
| | INTERNET SUBSCRIPTION | NIB | DIRECT CONTRACTING | | RAL ADMINISTRATIVE S | | JAN DEC | GAA | 1,030,000.00 | 1,030,000.00 | Provision for internet expense of the agency |
| | CABLE, SATELLITE EXPENSE | NIB | DIRECT CONTRACTING | | RAL ADMINISTRATIVE S | | JAN DEC | GAA | 310,000.00 | 310,000.00 | Provision for cable expense of the agency |
| 2 | REPAIRS & MAINTENANCE | | | | | | | | | | |
| | MOTOR VEHICLES | NIB | ALTERNATIVE | DELEGATED TO GENE | RAL ADMINISTRATIVE S | UPPORT & STAFFS | JAN DEC | GAA | 873,000.00 | 873,000.00 | Provision for the proper maintenance & needed repair of NIB service vehicles. |
| 3 | SUPPLIES & MATERIALS | | | | | | | | | | TWD GOLVING VOLUGES. |
| | Common Use Supplies & Materials available at Procurement Service and other suppliers | NIB | ALTERNATIVE | DELEGATED TO GENE | RAL ADMINISTRATIVE S | UPPORT & STAFFS | JAN DEC | GAA | 5,978,000.00 | 5,978,000.00 | To be procured by Property & Supply as the need arises (including plumbing,carpentry,painting, electrical & motor vehicles supplies) |
| | ACCOUNTABLE FORMS | GASS | ALTERNATIVE | DELEGATED TO GENE | FRAL ADMINISTRATIVE S | UPPORT & STAFFS | JAN DEC | GAA | 150,000.00 | 150,000.00 | To be procured by Property & Supply as the need arises(including blank checks & accounting forms |
| | FUEL,OIL & LUBRICANTS | NIB | DIRECT CONTRACTING | DELEGATED TO GENE | I RAL ADMINISTRATIVE S | UPPORT & STAFFS | JAN DEC | GAA | 2,259,000.00 | 2,259,000.00 | Provision for the gasoline & other expense of agencies service vehicles. |
| 4 | WATER, ILLUMINATION & POWER | | | | | | | | | | SOLITION TO MISSION |
| | WATER SERVICES | NIB | DIRECT CONTRACTING | DELEGATED TO GENE | FRAL ADMINISTRATIVE S | UPPORT & STAFFS | JAN DEC | GAA | 535,000.00 | 535,000.00 | To cover water expense of the agency. |
| | ELECTRICITY SERVICES | NIB | DIRECT CONTRACTING | DELEGATED TO GENE | I FRAL ADMINISTRATIVE S | UPPORT & STAFFS | JAN DEC | GAA | 3,311,000.00 | 3,311,000.00 | To cover electricity expense of the agency. |
| 5 | TRAINING EXPENSES | GASS/PNA | ALTERNATIVE | DELEGATED TO GENE | I FRAL ADMINISTRATIVE S I | UPPORT & STAFFS | JAN DEC | GAA | 587,000.00 | 587,000.00 | TRAINING/SEMINARS/CONVENTION/WORKSHOP expense of NIB Officials & Employees. |
| 6 | RENTS,BUILDING,STRUCTURE | NIB | DIRECT CONTRACTING | DELEGATED TO GENE | I FRAL ADMINISTRATIVE S | UPPORT & STAFFS | JAN DEC | GAA | 2,007,000.00 | 2,007,000.00 | Lease of office spaces for IPC & PNA Bureau's |
| 7 | FIDELITY BOND PREMIUMS | GASS/PNA | DIRECT CONTRACTING | DELEGATED TO GENE | FRAL ADMINISTRATIVE S | UPPORT & STAFFS | JAN DEC | GAA | 50,000.00 | 50,000.00 | Provision for insurance expense for NIB Accountable Officials. |
| 8 | OTHER SERVICES | | | | | | | | | | Officials. |
| | ADVERTISING SERVICES | GASS | ALTERNATIVE | DELEGATED TO GENE | ERAL ADMINISTRATIVE S | UPPORT & STAFFS | JAN DEC | GAA | 1,000.00 | 1,000.00 | Provision for advertisement expense of the agency |
| | SECURITY SERVICES | GASS | ALTERNATIVE | DELEGATED TO GENE | I RAL ADMINISTRATIVE S | UPPORT & STAFFS | JAN DEC | GAA | 1,113,000.00 | 1,113,000.00 | Hiring of additional personnel under Job Order Contract |
| | CONSULTANCY SERVICES | PPS/MARD | ALTERNATIVE | DELEGATED TO GENE | RAL ADMINISTRATIVE S | UPPORT & STAFFS | JAN DEC | GAA | 2,426,000.00 | 2,426,000.00 | to augment manpower requirement in order to strengthen |
| | OTHER PROFESSIONAL SERV | NIB | ALTERNATIVE | DELEGATED TO GENE | FRAL ADMINISTRATIVE S | UPPORT & STAFFS | JAN DEC | GAA | 4,603,000.00 | 4,603,000.00 | the agencies operation for the delivery of our task & mandate. |
| | LEGAL SERVICES | GASS | ALTERNATIVE | DELEGATED TO GENE | RAL ADMINISTRATIVE S | UPPORT & STAFFS | JAN DEC | GAA | 46,000.00 | 46,000.00 | Provision for legal expense of the agency |
| 9 | OTHER EXPENSES | | | | | | | | | | |

| PRINTING & PUBLICATION TRANSPORTATION & DELIVERY | NIB GASS/PNA | DELEGATED TO GENE | | JAN DEC | GAA GAA | 943,000.00 103,000.00 | 943,000.00 | Provision for newspaper subscriptions for monitoring purposes. Provision for hauling & other expense of the agency |
|---|-----------------|-------------------|--|-------------|------------|--------------------------|---------------|---|
| | | | | GRAND TOTAL | | 29,491,000.00 | 29,491,000.00 | |

JOSELITO A. DELA CRUZ HEAD, BAC SECRETRAIT RECOMMENDING APPROVAL:

MELINA O. CAJUIGAN BAC- CHAIRMAN

LUIS A. MORENTE BAC-VICE CHARIMAN

MEMBERS:

MARILOU C. DATILES

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APPROVED BY:

VIRGINIA R. ARCILLA AGTAY DIRECTOR III, ACTING HEAD