Republic of the Philippines
NEWS AND INFORMATION BUREAU
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant position, which are authorized to be filled, at the NEWS AND INFORMATION BUREAU in the CSC website:

JOYAL S. ESER
Acting Head, HRMS

<table>
<thead>
<tr>
<th>No.</th>
<th>Position Title (Parenthetical Title, if applicable)</th>
<th>Plantilla Item No.</th>
<th>Monthly Salary</th>
<th>Qualification Standards</th>
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<td>2</td>
<td>EXECUTIVE NEWSEDITOR</td>
<td>NIBB-EXNE-1-1968</td>
<td>86,742.00</td>
<td>Master's degree or Certificate in Leadership and Management from the CSC</td>
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<td>40 hours of supervisory/management learning and development intervention undertaken within the last 5 years</td>
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<td>4 years of supervisory/management experience</td>
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<td>Career Service (Professional) Second Level</td>
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<td>Presidential Press Staff - Manila</td>
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than 22 November 2021:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture and Work Experience Sheet (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of Certificate of relevant training/s and/or seminar/s attended;
4. Authenticated certificate of eligibility/rating; and
5. Photocopy of Transcript of Records/Diploma.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JOYAL S. ESER
Acting Head, HRMS
PCOO-NIB Bldg., Malacañang Compound, Manila 1005
nib_hrm@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.