

**NEWS & INFORMATION BUREAU  
Annual Procurement Plan Indicative for FY 2024**

(PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity			Contract Signing	Source of Funds	Total	Estimated Budget (Php)	CO	Remarks description of Program/Project	(Brief)
				Adsp/Post of IB/REI	Sub/Open of Bids	Notice of Award							
1	COMMUNICATION SERVICES	GASS/PNA	DIRECT CONTRACTING				JAN - DEC	GAA	141,000.00	141,000.00		Provision for mailing expense of the agency.	
	POSTAGE & COURIER SERVICES	GASS/PNA	DIRECT CONTRACTING				JAN - DEC	GAA	1,655,000.00	1,655,000.00		Provision for telephone expense of the agency.	
	TELEPHONE -LANDLINE	NIB	DIRECT CONTRACTING				JAN - DEC	GAA	1,682,000.00	1,682,000.00		Provision for mobile phone to NIB Officials & Employees	
	TELEPHONE-MOBILE	NIB	DIRECT CONTRACTING				JAN - DEC	GAA	3,065,000.00	3,065,000.00		Provision for internet expense of the agency	
	INTERNET SUBSCRIPTION	NIB	DIRECT CONTRACTING				JAN - DEC	GAA	340,000.00	340,000.00		Provision for cable expense of the agency	
	ABLE SATELLITE EXPENSE												
	REPAIRS & MAINTENANCE												
	MOTOR VEHICLES	NIB	ALTERNATIVE				JAN - DEC	GAA	794,000.00	794,000.00		Provision for the proper maintenance & needed repair of	
	ICT Equipment	NIB	ALTERNATIVE				JAN - DEC	GAA	50,000.00	50,000.00		NIB service vehicles.	
	SUPPLIES & MATERIALS	NIB	ALTERNATIVE				JAN - DEC	GAA	6,553,000.00	6,553,000.00		To be procured by Property & Supply as the need	
	Common Use Supplies & Materials available at Procurement Services and other suppliers											arises (including plumbing, carpentry, painting, electrical & motor vehicles supplies)	
	ACCOUNTABLE FORMS	GASS	ALTERNATIVE				JAN - DEC	GAA	164,000.00	164,000.00		To be procured by Property & Supply as the need	
	FUEL, OIL & LUBRICANTS	NIB	DIRECT CONTRACTING				JAN - DEC	GAA	1,938,000.00	1,938,000.00		arises(including blank checks & accounting forms	
	WATER, ILLUMINATION & POWER											Provision for the gasoline & other expense of agencies	
	WATER SERVICES	NIB	DIRECT CONTRACTING				JAN - DEC	GAA	585,000.00	585,000.00		service vehicles.	
	ELECTRICITY SERVICES	NIB	DIRECT CONTRACTING				JAN - DEC	GAA	3,411,000.00	3,411,000.00		To cover water expense of the agency.	
	TRAINING EXPENSES	GASS/PNA	ALTERNATIVE				JAN - DEC	GAA	655,000.00	655,000.00		To cover electricity expense of the agency.	
	OFFICES BUILDING STRUCTURE	NIB	DIRECT CONTRACTING				JAN - DEC	GAA	1,554,000.00	1,554,000.00		TRAINING/SEMINARS/CONVENTION/WORKSHOP	
	OTHER SERVICES											expense of NIB Officials & Employees.	
	ADVERTISING SERVICES	GASS	ALTERNATIVE				JAN - DEC	GAA	1,000.00	1,000.00		Lease of office spaces for IPC & PNA Bureau's	
	SECURITY SERVICES	GASS	ALTERNATIVE				JAN - DEC	GAA	1,113,000.00	1,113,000.00		Provision for advertisement expense of the agency	
	CONSULTANCY SERVICES	PPS/MARD	ALTERNATIVE				JAN - DEC	GAA	2,426,000.00	2,426,000.00		Hiring of additional personnel under Job Order Contract	
	OTHER PROFESSIONAL SERVICE	NIB	ALTERNATIVE				JAN - DEC	GAA	5,230,000.00	5,230,000.00		to augment manpower requirement in order to strengthen	
	EXTRAORDINARY & MISC. EXPENSES	GASS	ALTERNATIVE				JAN - DEC	GAA	118,000.00	118,000.00		the agencies operation for the delivery of our task & mandate.	
	OTHER GENERAL SERVICES											Provision for other extraordinary expenses	

	ICT SERVICES																	
8	LEGAL SERVICES OTHER EXPENSES PRINTING & PUBLICATION	GASS GASS NIB	ALTERNATIVE ALTERNATIVE ALTERNATIVE	DELEGATED TO GENERAL ADMINISTRATIVE SUPPORT & STAFFS DELEGATED TO GENERAL ADMINISTRATIVE SUPPORT & STAFFS DELEGATED TO GENERAL ADMINISTRATIVE SUPPORT & STAFFS			JAN. - DEC JAN. - DEC JAN. - DEC	GAA GAA GAA	1,012,000.00 46,000.00 438,000.00	1,012,000.00 46,000.00 438,000.00	4,138,000.00	41,353,000.00	4,138,000.00	Provision for ICT Services. Provision for legal expense of the agency				
9	TRANSPORTATION & DELIVERY MEMBERSHIP DUES & CONTRI	GASS/PNA PNA	ALTERNATIVE ALTERNATIVE	DELEGATED TO GENERAL ADMINISTRATIVE SUPPORT & STAFFS DELEGATED TO GENERAL ADMINISTRATIVE SUPPORT & STAFFS			JAN. - DEC JAN. - DEC	GAA GAA	108,000.00 6,000.00	108,000.00 6,000.00	4,138,000.00	41,353,000.00	4,138,000.00	Provision for newspaper subscriptions for monitoring purposes. Provision for hauling & other expense of the agency				
10	TRAVELLING EXPENSES LOCAL TRAVEL FOREIGN TRAVEL	NIB NIB NIB	DIRECT CONTRACTING DIRECT CONTRACTING DIRECT CONTRACTING	DELEGATED TO GENERAL ADMINISTRATIVE SUPPORT & STAFFS DELEGATED TO GENERAL ADMINISTRATIVE SUPPORT & STAFFS DELEGATED TO GENERAL ADMINISTRATIVE SUPPORT & STAFFS			JAN. - DEC JAN. - DEC JAN. - DEC	GAA GAA GAA	3,868,000.00 4,370,000.00 50,000.00	3,868,000.00 4,370,000.00 50,000.00	4,138,000.00	41,353,000.00	4,138,000.00	Provision for members of National Press Club of the Phil., Provision for Local travels of MARO, PHOTOGS & REPORTERS Provision for FOREIGN travels of MARO, PHOTOGS & REPORTERS Provision for taxes, duties & licenses of NIB				
12	TAXES, DUTIES & LICENSES ICT EQUIPMENTS	NIB NIB	DIRECT CONTRACTING ALTERNATIVE	DELEGATED TO GENERAL ADMINISTRATIVE SUPPORT & STAFFS DELEGATED TO BIDS AND AWARD COMMITTEE			JAN. - DEC JAN. - DEC	GAA GAA	791,000.00 2,600,000.00	791,000.00 2,600,000.00	4,138,000.00	41,353,000.00	4,138,000.00	Provision for procurement of ICT equipments Provision for procurement of ICT softwares. Provision for procurement of Motor Vehicles				
13	ICT SOFTWARE	NIB	ALTERNATIVE	DELEGATED TO BIDS AND AWARD COMMITTEE			JAN. - DEC	GAA	747,000.00	747,000.00	4,138,000.00	41,353,000.00	4,138,000.00	Provision for procurement of ICT equipments				
14	MOTOR VEHICLES	NIB	ALTERNATIVE	DELEGATED TO BIDS AND AWARD COMMITTEE			JAN. - DEC	GAA	2,600,000.00	2,600,000.00	4,138,000.00	41,353,000.00	4,138,000.00	Provision for procurement of Motor Vehicles				
									<b>45,491,000.00</b>	<b>45,491,000.00</b>	<b>41,353,000.00</b>	<b>41,353,000.00</b>	<b>4,138,000.00</b>					

PREPARED BY:

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